

Santee School District

8th Grade Promotion Guideline Appeal

The Santee School District Board of Education adopted Promotion Standards for junior high students. Students must maintain a grade point average of 2.0 in scholarship, citizenship, and effort in order to participate in the promotion ceremony and promotion and excursion activities at the end of the eighth grade school year. Any student with more than two (2) out of school suspensions during his/her eighth grade year will not be eligible to participate in the 8th grade promotion and excursion activities.

Directions to Participate in the Appeals Process:

If a student is deemed ineligible, they may participate in an appeals meeting in which they may present information as part of their request to participate in one or all of the end-of-year activities. The process includes an application, student preparation of information, appeal meeting, and appeal decision notification.

Please complete the following application and submit it by 4:00 p.m. on _____. Students will need to present a written summary to panel members describing why they should be considered for participation. Please see the attached directions to prepare for the meeting. Once the meeting has occurred, families will be notified of the appeal decision.

Application

Today's date: _____

Student Name: _____ School: _____

What event(s) are you requesting an appeal meeting for?

____ Promotion ceremony

____ Promotion activities (for example: fieldtrip, class dance, luncheon, etc.)

Parent/Guardian representative: _____

Phone number (for notification of the appeal decision): _____

This application must be submitted to the school administration before the deadline of 4:00p.m. _____. Late applications will not be considered.

Office use only: Date received: _____ Time received: _____

Appeals Committee Comments:

8th Grade Promotion Guideline Appeal Directions

Please retain this sheet for your reference.

If a student is deemed ineligible, they may participate in an appeals meeting in which they may present information as part of their request to participate. The process includes an application, student preparation of information, appeal meeting, and appeal decision notification.

Step 1: The 8th grade student completes the application and submits it by **4:00pm** on _____.
Late applications will not be considered.

Step 2: School administration will contact the family to provide an appointment time for the appeal meeting.

Step 3: The 8th grade student prepares a written essay describing why the panel members should allow for participation in promotion activities. The 8th grade student should be prepared to verbally present this student-authored essay during the appeal meeting. The student-authored essay should answer the following questions:

- Why should the Santee School District allow you to participate when you have not met the minimum standard?
- What have you done to seek assistance or to improve your performance and behavior during this school year?
- Are there additional circumstances that impeded your success during the year?

A student may add additional information if they choose to do so to complete their essay.

Step 4: The 8th grade student and family attends the appeal meeting held at the Santee School District offices. Student and family member attendance is required. The 8th grade student will present their written essay to the panel members as well as answer any questions regarding their performance or circumstances involved. The meeting will be hosted by a panel of school representatives which will include:

- An administrator from the applicant's school
- An 8th grade teacher from the applicant's school
- A support staff member from the applicant's school
- An administrator from a second Santee school
- An 8th grade teacher from a second Santee school

Step 5: The 8th grader's parent/guardian will be notified the following day of the appeal decision. Information for further appeal will be provided at that time if necessary or desired.